

Peter G. Barber
Town Supervisor

Lynne M. Buchanan
Town Clerk

TOWN OF GUILDERLAND
ALBANY COUNTY, ROUTE 20
P.O. BOX 339
GUILDERLAND, N.Y. 12084-0339
(518) 356-1980
FAX: (518) 356-3955



OUTDOOR MASS GATHERING APPLICATION

FEE OF \$250 TO BE SUBMITTED WITH APPLICATION
(501C3 PAPERWORK REQUIRED TO WAIVE FEE)

APPLICANT			LEGAL OWNER (IF DIFFERENT)		
First Name _____	Last _____	M _____	First Name _____	Last _____	M _____
Street Address _____			Street Address _____		
City _____	State _____	Zip _____	City _____	State _____	Zip _____
Telephone _____			Telephone _____		
E-mail _____			E-mail _____		
Signature _____		Date _____	Signature _____		Date _____

If the applicant is not the legal owner of the property for the proposed outdoor mass gathering, state applicant's interest in property and provide copy of lease or other agreements for use of property: _____

PROPERTY & EVENT INFORMATION

Title of Event: _____

Address of Event: _____

Number Attendees: _____ Time(s) of Event: _____ Date(s) of Event: _____
(between the hours of)

We agree to supply plans, reports, and/or specifications and other materials as may be requested by the Town.	YES	NO	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For the purposes of State Sanitation Code, Chapter 1, Section 7.5, any and all of the above will be provided for the provision of water supply and sewage facilities, drainage, refuse storage and disposal, sleeping areas and facilities, food service medical facilities and fire protection.	YES	NO	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Application shall further be accompanied by a copy of the performance bond filed pursuant to Section 7.34 of Chapter 1 of the State Sanitary Code.	YES	NO	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant's Name _____	Signature _____	Date _____
Applicant's Name _____	Signature _____	Date _____

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OFFICIAL USE ONLY

PAYMENT INFORMATION

\$250.00 Fee Collected: Check _____ Cash Credit Card _____
Initial of Collector

501c3 federal tax exemption of nonprofit organizations

ASSOCIATED APPROVALS

	Comments	Conditions	Approval of Department Head
Police Department			X _____ Date:
Building/Zoning/Fire			X _____ Date:
Highway Department			X _____ Date:
EMS			X _____ Date:
Town Attorney			X _____ Date:

Supervisor Peter Barber hereby **APPROVED SUBJECT TO THE ABOVE CONDITIONS**, permission to issue permit for the mass gathering upon his determination that the facilities of the Town of Guilderland are or would be: **SUFFICIENT / INSUFFICIENT** to fully protect the public safety and property or upon his determination that the PUBLIC PEACE, TRANQUILITY AND GOOD ORDER IS LIKELY TO BE UNDULY DISTURBED.

NO MASS GATHERING AUTHORIZED PURSUANT TO THE PROVISIONS OF THIS LOCAL LAW SHALL EXTEND FOR A PERIOD IN EXCESS OF SEVEN (7) DAYS.

Supervisor's Signature

Date

Chapter 124. Assemblies, Mass Public

[HISTORY: Adopted by the Town Board of the Town of Guilderland 6-11-1974 as Subpart 9 of the 1974 Code. Amendments noted where applicable.]

GENERAL REFERENCES

Police Department – See Ch. 81.

Auctions – See Ch. 127.

Parks and recreation – See Ch. 212.

§ 124-1. Purpose.

The purpose of this chapter is to protect the public health, welfare, safety, peace and tranquility by regulating mass gathering within the Town of Guilderland.

§ 124-2. Definitions.

For the purposes of this chapter, the following terms shall have the meanings indicated:

MASS GATHERING

Any assemblage or gathering of people at a carnival, circus or other public amusement of a temporary nature to which a charge is made for admission or in connection with which a charge is made for the use or enjoyment of any facility.

§ 124-3. Permit required; application.

No person shall hold or promote, by advertising or otherwise, a mass gathering unless a permit shall have been issued therefor by the supervisor of the Town of Guilderland as herein provided:

- A. A permit under this section may be issued upon a written application by the person who will promote or hold the mass gathering, which application may be in letter form and shall identify the area and location of such mass gathering, the name and address of the person or persons holding or promoting the same, the date or dates thereof and such other information relating thereto as the Supervisor may require. Such application shall be accompanied by a permit issued by the appropriate permit-issuing official pursuant to the provisions of Section 7.5 of Chapter 1 of the State Sanitary Code and shall be further accompanied by copies of all plans, reports and specifications required in the issuance of said permit pursuant to the State Sanitary Code. Such application shall be further accompanied by such additional plans, reports, specifications and other matter as may be required by the Supervisor respecting the provisions of water supply and sewerage facilities, drainage, refuse storage and disposal facilities, sleeping areas and facilities, food service, medical facilities and fire protection. Such application shall further be accompanied by a copy of the performance bond filed pursuant to Section 7.34 of Chapter 1 of the State Sanitary Code.
- B. Notwithstanding any of the provision of this section, the Supervisor may in his discretion deny any application for such permit upon his determination that the police facilities of the Town of Guilderland are or would be insufficient or inadequate to fully protect the public safety and property or upon his determination that the public peace, tranquility and good order is likely to be unduly disturbed.

§ 124-4. Time limitation.

No mass gathering authorized pursuant to the provisions of this chapter shall extend for a period of excess of seven consecutive days.

§ 124-5. Revocation of permit.

Any permit granted hereunder may be revoked by the Supervisor of the Town of Guilderland if he finds that the mass gathering for which the permit was issued is maintained, operated or occupied in violation of law or the Sanitary Code of the State of New York or of the health district in which such mass gathering takes place.

§ 124-4. Time limitation.

A failure to comply with the provisions of this chapter shall be deemed a violation, and the violator shall be liable to a penalty as set forth in Chapter 1, General Provisions, Article III. For the purposes of this section, each day of a continuing violation shall be deemed a separate violation.

[1] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*