TOWN OF GUILDERLAND

Guilderland Town Hall
P.O. Box 339, Route 20
Guilderland, N.Y. 12084

Building Department
Ph: 356-1980
www.townofguilderland.org

FINISHED BASEMENT CHECKLIST

PLANS SHOULD INCLUDE THE FOLLOWING INFORMATION AS APPLICABLE
CODE SECTIONS ARE CITED FOR CONVENIENCE AND CAN BE VIEWED
AT THE ICC Digital Codes WEBSITE

❑ All habitable rooms (rooms intended for living or sleeping) shall have a window area that is at least 8% of the floor area **OR** the artificial light in the rooms must produce 6 footcandles of illumination.

NYS Residential Code 303.1

❑ Habitable rooms shall have a floor area of at least 70sf.

NYS Residential Code 304.1

❑ Habitable rooms shall be at least 7ft wide and 7ft deep.

NYS Residential Code 304.2

❑ Habitable rooms shall have a ceiling height of at least 7ft above the finish floor.

NYS Residential Code 305.1

❑ An emergency escape opening shall be provided that is at least 5.7sf in area, at least 24" in height and at least 20" in width.

NYS Residential Code 310.2.1

❑ If the emergency escape opening is a window, the sill height shall not exceed 44in above the floor. If the sill height is below the level of grade, a window well shall be provided.

NYS Residential Code 310.2.2

❑ If a window well is provided that is deeper than 44", a permanent ladder or steps shall be provided that can be used when the window is fully open.

NYS Residential Code 310.2.3.1

Please also provide information regarding construction materials in accordance with page 4 of the Building Permit Application including but not limited to: framing materials, plumbing materials if applicable, insulation materials, and finishes

If you cannot meet the requirements of the Building Code for any reason, please contact the NYS DOS Division of Building Codes
Variance Unit at 518-474-4073