

Justice Court  
Town of Guilderland  
PO Box 339  
Guilderland, NY 12084-03339  
(518) 356-1980

Denise M. Randall  
Town Justice

Bryan M. Clenahan  
Town Justice

Margaret C. Tabak  
Town Justice

## SMALL CLAIM FORM

If you wish to file a Small Claims case within the Town of Guilderland, you must fill out this form entirely and file in person at the Guilderland Town Court.

<b>Filing Fees:</b>	Claim amount \$1,000 or less is \$10	Claim amount over \$1,000 is \$15
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Plaintiff's Name:	
Address:	(Street)
	(City/Town)
	(State & zip code)
Phone #:	- -

The individual you're bringing to Small Claims must reside or work in the Town of Guilderland.

Defendant's Name:	
Address:	(Street)
	(City/Town)
	(State & zip code)
Phone #:	- -

Amount of Claim: \$ \_\_\_\_\_

Nature of claim (a brief statement, you will present proof and explanation at the time of your court date):
