

**GUILDERLAND TOWN BOARD**  
**TOWN BOARD ORGANIZATIONAL**  
*JANUARY 6TH, 2026*  
*7:00 pm*

The 2026 Organizational Meeting and Regular Meeting of the Town Board of Guilderland was held at the Town Hall, Route 20, McCormick’s Corners, Guilderland, NY, on the above date at 7:00 pm. The meeting was called to order by Supervisor Peter Barber and opened with the Pledge of Allegiance to the flag. Roll call by Lynne Buchanan, Town Clerk, showed the following to be present:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

Also Present:           Town Attorney James Melita

\*\*\*\*\*  
Supervisor Barber thanked everyone for attending this evening’s meeting. He pointed out the emergency exits and requested that cell phones and pagers be turned off due to noise issues, as the meetings are broadcast live over public access. The Town Board meeting is recorded and indexed and will be available on the Town’s website.

\*\*\*\*\*

**Swearing-In Ceremonies**

Christine Napierski as Town Justice by Supervisor Peter G. Barber

Amanda Beedle as Town Board Member by Lynne M. Buchanan, Town Clerk

Kevin McDonald as Town Board Member by Hon. Christine Napierski

\*\*\*\*\*

Proclamation recognizing Hon. Denise Randall’s service to the community.

**MOTION #1** Councilwoman Beedle moved to **Adopt the Proclamation recognizing the Honorable Denise Randall’s service to the community.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

Consider approving the Town Board’s regular meeting minutes from December 16th, 2025.

**MOTION #2** Supervisor Barber moved to **Approve the minutes of the Town Board’s December 16th, 2025, regular meeting.** Councilman Santos seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 1**

Consider approving Schedule A’s listing of appointments and authorizing the Town Supervisor to make provisional appointments.

**MOTION #3** Councilman Santos moved to **Approve Schedule A’s listing of appointments and authorize the Town Supervisor to make provisional appointments.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

Supervisor Barber congratulated the newly appointed and reappointed members, thanked them all for their service to the Town, and asked all appointees to stop by the Town Clerk’s Office to sign the Oath Book on or before February 3rd, 2026.

\*\*\*\*\*

**Agenda Item No. 2**

Consider adopting Schedule B’s Town 2026 calendar for board/committee meetings and holidays.

**MOTION #4** Councilman Crawford moved to **Adopt Schedule B’s Town 2026 calendar for board/committee meetings and holidays.** Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald11  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 3**

Consider adopting Schedule C’s designation of Fire Wardens, Fire Investigation Team, and Fire Inspectors for 2026.

**MOTION #5** Councilman Crawford moved to **Adopt Schedule C’s designation of Fire Wardens, Fire Investigation Team, and Fire Inspectors for 2026.** Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford

Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 4**

Consider adopting Schedule D's 2026 liaison designations.

**MOTION #6** Councilwoman Beedle moved to **Adopt Schedule D's proposed designation of liaisons for 2026.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 5**

Consider authorizing the use of the 2026 IRS-approved mileage rate of 72.5 cents per mile for reimbursing Town employees when authorized to use private vehicles on Town business.

**MOTION #7** Councilman Crawford moved to **Approve authorizing the use of 2026 IRS-approved mileage rates (72.5 cents per mile) for reimbursing Town employees when authorized to use private vehicles on Town business.** Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 6**

Consider approving the proposed 2026 vendor overtime rates for the Police Department.

**MOTION #8** Councilman Crawford moved to **Approve the 2026 vendor overtime rates for the Police Department.** Councilman Santos seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 7**

Consider approving the proposed 2026 rates for the Emergency Medical Services Department.

**MOTION #9** Councilwoman Beedle moved to **Approve the 2026 rates for the Emergency Medical Services Department.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 8**

Consider adopting a resolution in support of the Town’s celebration of the American Revolution’s 250<sup>th</sup> Anniversary.

**MOTION #10** Councilman McDonald moved to **Adopt the Resolution 01-2026 in support of the Town’s celebration of the American Revolution’s 250<sup>th</sup> Anniversary.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

**RESOLUTION NO. 1 of 2026  
IN SUPPORT OF THE AMERICA 250 COMMEMORATION AND AUTHORIZING RELATED EXPENDITURES**

WHEREAS, the United States of America will commemorate its 250th Anniversary on July 4th, 2026; and

WHEREAS, on July 4th, 1776, the Second Continental Congress formally adopted the Declaration of Independence, asserting the American colonies’ freedom from British rule and laying the foundation for the principles of democracy and self-governance; and

WHEREAS, the America 250 Commission was established by Congress in 2016 to coordinate the national commemoration of the 250th Anniversary of the signing of the Declaration of Independence; and

WHEREAS, the New York State 250th Commemoration Commission was created to lead statewide efforts to commemorate the founding of the United States and New York’s pivotal role in the nation’s formation and development; and

WHEREAS, the Town Board established the American Revolution 250<sup>th</sup> Anniversary Committee to commemorate events in the Town, including re-enacting the Battle of the Normans Kill, establishing a legacy apple tree orchard and colonial medicinal garden, highlighting the women and men who supported the revolutionary effort, and promoting the Town’s rich history; and

WHEREAS, NYS Town Law § 64(12) & (14), and NYS Arts & Cultural Affairs Law § 57.07 authorizes the Town Board to appropriate funds for the proper observance of patriotic and historical events and further authorize the appropriation and expenditure of funds for historical purposes, such as the erection of markers and monuments, the preservation of historical materials, and cooperation with local historical organizations; and

WHEREAS, the Town Board recognizes the importance of America 250 as an opportunity to reflect on our community's contributions to the American story, honor the achievements of past generations, and inspire renewed civic engagement.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes proper appropriations to plan, promote, and participate in programs and events consistent with the purposes of NYS Town Law § 64 and NYS Arts & Cultural Affairs Law § 57.07; and

BE IT FURTHER RESOLVED, that such activities may include, but are not limited to, educational programming, historical exhibits and reenactments, patriotic decorations, community celebrations, and collaborations with local schools, libraries, and historical societies, provided that all expenditures serve a proper public purpose and comply with applicable fiscal and procurement requirements.

\*\*\*\*\*

**Agenda Item No. 9**

Consider adopting a resolution in support of the Town's application for 2026 Tree City USA status.

**MOTION #11** Councilman Santos moved to **Adopt the resolution in support of the Town's application for 2026 Tree City USA status.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

- Councilman Crawford
- Councilwoman Beedle
- Councilwoman Santos
- Councilman McDonald
- Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 10**

**Consider** designating the Town Supervisor as the voting delegate with the Association of Towns of the State of New York.

**MOTION #12** Councilwoman Beedle moved to **Approve designating the Town Supervisor as the voting delegate with the Association of Towns of the State of New York.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

- Councilman Crawford
- Councilwoman Beedle
- Councilwoman Santos
- Councilman McDonald
- Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 11**

Consider designating Adirondack Mountain Engineering, PC; Barton & Loguidice, DPC; Boswell Engineering; CHA Consulting, Inc; Creighton Manning; Delaware Engineering, DPC; Greenman-Pedersen, Inc.; Insite Northeast

Engineering & Land Surveying, P.C.; Lansing Engineering, PC; and Spectra Environmental Group, Inc. as Town-designated engineers.

**MOTION #13** Councilman McDonald moved to **Designate Adirondack Mountain Engineering, PC; Barton & Loguidice, DPC; Boswell Engineering; CHA Consulting, Inc; Creighton Manning; Delaware Engineering, DPC; Greenman-Pedersen, Inc.; Insite Northeast Engineering & Land Surveying, P.C.; Lansing Engineering, PC; and Spectra Environmental Group, Inc. as Town-designated engineers.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 12**

Consider designating First National Bank of Scotia, Key Bank, Citizens Bank, Pioneer Commercial Bank, NBT Bank, and M&T Bank as the Town’s official depositories.

**MOTION #14** Councilman Crawford moved to **Designate First National Bank of Scotia, Key Bank, Citizens Bank, Pioneer Commercial Bank, NBT Bank, and M&T Bank as the Town’s official depositories.** Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 13**

Consider authorizing the Town Supervisor and Town Comptroller to invest Certificates of Deposit in designated official depositories with a third-party holding the securities.

**MOTION #15** Councilman Crawford moved to **Authorize the Town Supervisor and Town Comptroller to invest Certificates of Deposit in designated official depositories with a third-party holding the securities.** Councilwoman Beedle seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 14**

Consider authorizing the Town Supervisor and Town Comptroller to sign checks for the Town.

**MOTION #16** Councilman Crawford moved to **Authorize the Town Supervisor and Town Comptroller to sign checks for the Town.** Councilwoman Beedle seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 15**

Consider designating the Town Supervisor as Affirmative Action Officer.

**MOTION #17** Councilman Santos moved to **Designate the Town Supervisor as Affirmative Action Officer**. Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

.....

**Agenda Item No. 16**

Consider designating the Town Supervisor as Emergency Response Officer.

**MOTION #18** Councilwoman Beedle moved to **Designate the Town Supervisor as Emergency Response Officer**. Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 17**

Consider adopting the list of Town officers and employees who are required to file an annual statement of disclosure under the Town's Ethics Law ("Exhibit A").

**MOTION #19** Councilman Santos moved to **Adopt the list of Town officers and employees who are required to file an annual statement of disclosure under the Town's Ethics Law ("Exhibit A")**. Councilwoman Beedle seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 18**

Consider designating *The Altamont Enterprise* and *Times Union* as the Town’s official newspapers

**MOTION #20** Councilman Crawford moved to **Designate *The Altamont Enterprise* and *Times Union* as the Town’s official newspapers.** Councilwoman Beedle seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 19**

Consider appointing MMB & Co. to conduct annual Town audits, as requested by the Comptroller.

**MOTION #21** Councilman McDonald moved to **Appoint MMB & Co. to conduct annual Town audits, as requested by the Comptroller.** Councilman Santos seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 20**

Consider annual review and approval of the Town’s current investment policy, as requested by the Comptroller.

**MOTION #22** Councilwoman Beedle moved to **Approve the annual review and approval of the Town’s investment policy, as requested by the Comptroller.** Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 21**

Consider annual review and approval of the Town’s current procurement policy, as requested by the Comptroller.

**MOTION #23** Councilman Crawford moved to **Approve the annual review and approval of the Town’s procurement policy, as requested by the Comptroller.** Councilman Santos seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle

Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 22**

Consider annual review and approval of the Town's current purchasing policy, as requested by the Comptroller.

**MOTION #24** Councilman Crawford moved to **Approve the annual review and approval of the Town's purchasing policy, as requested by the Comptroller.** Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 23**

Consider establishing petty cash funds for Town departments, as requested by the Comptroller.

**MOTION #25** Councilwoman Beedle moved to **Approve establishing petty cash funds for Town departments, as requested by the Comptroller.** Councilman Crawford seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 24**

Consider adopting the resolution for the Standard Work Day and Reporting for job titles within the Town of Guilderland, as recommended by the Town Comptroller.

**MOTION #26** Councilman McDonald moved to **Adopt the resolution for the Standard Work Day and Reporting for job titles within the Town of Guilderland, as recommended by the Town Comptroller.** Councilman Santos seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Agenda Item No. 25**

Consider authorizing the Golf Department to issue a request for proposals for the listed equipment as requested by the Director of Golf.

**MOTION #27** Councilman Crawford moved to **Approve authorizing the Golf Department to issue a request for proposals for the listed equipment as requested by the Director of Golf.** Councilman McDonald seconded the motion, and it was carried by the following roll call vote:

Councilman Crawford  
Councilwoman Beedle  
Councilwoman Santos  
Councilman McDonald  
Supervisor Barber

\*\*\*\*\*

**Adjourn**

**MOTION #28** Supervisor Barber moved to **Adjourn the January 6th, 2026, Organizational/Regular meeting at 7:35 pm.** Councilman Crawford seconded the motion, and it was carried unanimously.

Next meeting January 20<sup>th</sup>, 2026.

Respectfully submitted,

Lynne M. Buchanan, RMC  
Town Clerk