TOWN OF GUILDERLAND
Planning Department

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DEVELOPMENT PLANNING COMMITTEE (DPC) SKETCH PLAN APPLICATION
Applications are due a minimum of seven (7) business days prior to the DPC meeting.
Please submit three (3) hard copies of the plans, as well as a pdf version of each item to
Kenneth Kovalchik at kovalchikk@togny.org

DPC meetings occur on the third Wednesday of each month, on an as needed basis. During a meeting of the DPC applicants will be provided an opportunity to introduce the project and receive feedback from Town staff on a variety of development related issues, including but not limited to the following:

- Consistency with planning, zoning, building code and land use regulations
- Environmental impacts
- Compliance with stormwater regulations
- Neighborhood compatibility
- Availability and adequacy of public facilities and infrastructure (water mains, storm drainage, sanitary sewer and roads)
- Consideration of fire and life safety
- Potential for land conservation or parkland development
- Economic and fiscal impacts

The issues discussed during the DPC meetings are not intended as a full project review. Once a formal application is submitted to the Town each project will receive a full review by the appropriate Board, Town Departments and/or a Town Designated Engineer.

To be completed by Applicant, Developer or Owner:
1. Project Name: _____
2. Phase/Section: _____
3. Tax Map ID numbers: _____
4. Address of project: _____
5. Owner contact information: _____
6. Developer contact information: _____
7. Engineer contact information: _____
8. Surveyor contact information: _____
9. School District(s): _____
10. Fire District(s): _____
11. Is the parcel in the sewer district: _____
12. Is the parcel in the water district: _____
13. Existing zoning: _____
14. Proposed zoning: _____
15. Proposed use/project description (number of lots/units): _____
    _____
    _____
    _____